



Venue Information & Hire Indemnity Form

Anel Kiley

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115 Woltemade Street, Witbank

Venue Hire Information



🌸 Name & Surname: _____

🌸 Contact Details: _____

🌸 Email Address: _____

Function Details:

🌸 Function date: _____

🌸 Function time: _____

🌸 Number of Guests: _____

🌸 Function type: _____

🌸 Colours & Theme of your function: _____



Operating Hours & Pricing



Monday – Friday:

08:00 – 16:00
(no venue hire under 15 pax)

Sunday:

10:00 – 14:00
(Venue hire applies – R4250) +
(Standard Décor & Setup Fee)

Saturday:

08:00 – 12:30
(R950 to book a space) + Standard Décor & Setup Fee

10:00 – 16:00
(R2500 Inside or Outside area for the day)
+ Standard Décor & Setup Fee

14:00 – 17:00 (venue for only your function)
(Venue hire applies – R2000) + Standard Décor & Setup Fee

18:00 – 22:00 (venue for only your function)
(Venue hire applies – R3750) + Standard Décor & Setup Fee

Big 5 Swimming Pool

Saturday
10:00 – 16:00
R2500 + Standard Décor &
Setup Fee

Big 5 Conference Room

Saturday
10:00 – 16:00
R2500 + Standard Décor
& Setup Fee

Décor Options

Standard Décor and Setup Fee of R1500

Included In Fee:

Tablecloths, Runners, Cutlery & Crockery, Tables & Chairs as is.

Specify colours: _____

Décor at additional charge

Please select below

- | | | | |
|------------------------------------|---|----------------------------------|-------------------------------------|
| <input type="checkbox"/> Balloons | <input type="checkbox"/> Centrepieces | <input type="checkbox"/> Flowers | <input type="checkbox"/> Serviettes |
| <input type="checkbox"/> Backdrops | <input type="checkbox"/> Nice Chair for Bride/Mommy | | |

Other:

Items to be provided by you: (Please Specify)

Food Menu



PLEASE NOTE:

NO Foods from outside allowed

Please enquire if you have any other specific foods you require

ALL PRICES ON REQUEST:

- Platter Menu
- Cheese & Wine Menu
- Spitbraai Menu
- Chicken Pie & Salad
- Quiche & Salad
- Lasagne & Salad
- Waffle Buffet – Sweet/Savoury
- Pancake Buffet – Sweet/Savoury
- Harvest Table/Grazing Table Menu
- Soup & Freshly Prepared Breads Buffet
- Customised According To Your Theme - Dessert Table
- Build your own Pizza
- Build your own Hamburger
- Gourmet Bread Bar
- Picnic Options
- Cake Tasting Boxes
- Buffet Menu
- Breakfast Buffet
- High Tea Menu
- Kiddies High Tea Menu
- Scone Bar

Do you require cake/cupcakes?

If yes, please specify

Yes

No

Drinks Menu



PLEASE NOTE:


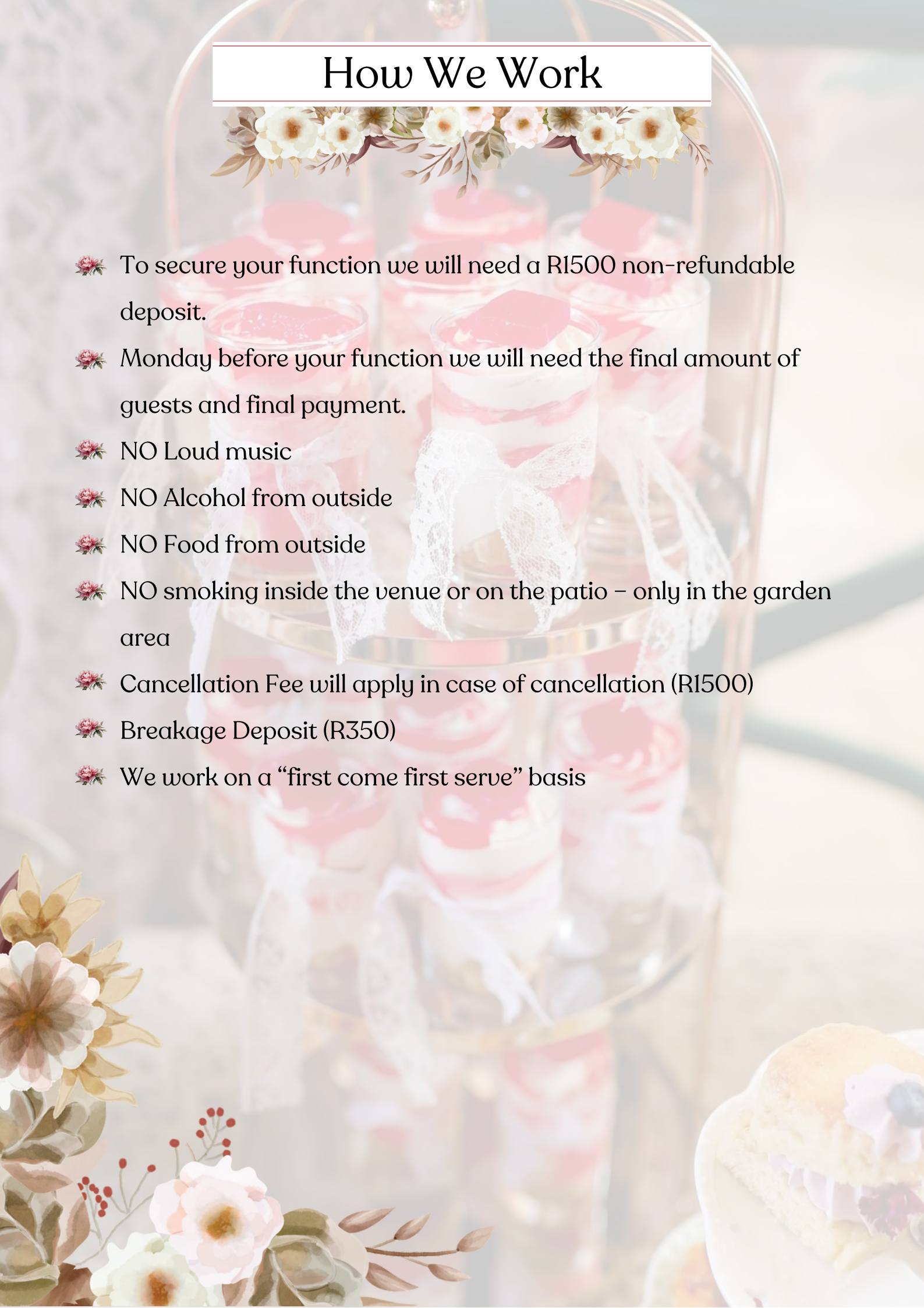

NO Drinks from outside allowed
(Corkage Fee of R65 per bottle will be charged)

- Welcoming Annabelle Sparkling Wine with ice cream inside @ R55 each
- Welcoming Annabelle Sparkling Wine with Candyfloss @ R45 each
- Fruit Juice (Orange/Fruit punch) Jug (5liter) @ R350 each
- Strawberry/Apple/Mango Juice Jug (5liter) @ R400 each
- Iced Tea Jug (5liter) @ R400 each
- Infused Lemonade (5liter) Lavender/Strawberry/Watermelon/Mint @ R450
- Alcoholic Punch (5liter) @ R450 each
- Still Water Jug with strawberry/mint/cucumber (5liter) @ R150 each
- Still Water Jug with Cinnamon sticks/pear/ginger (5liter) @ R150 each
- Still Water Jug with Orange/kiwi (5liter) @ R150 each
- Annabelle Sparkling Wine @ R165 per bottle
- Long Dog Gin Bar with Fruits & Mixes Including @ R95 pp
- Mimosa Bar @ R75 pp
- Tea/Coffee Station @ R25 pp
- Hot Chocolate Bar @ R 55 pp

Cash Bar Menu

Please specify which liquor we must have at the bar:

How We Work

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- 🌸 To secure your function we will need a R1500 non-refundable deposit.
 - 🌸 Monday before your function we will need the final amount of guests and final payment.
 - 🌸 NO Loud music
 - 🌸 NO Alcohol from outside
 - 🌸 NO Food from outside
 - 🌸 NO smoking inside the venue or on the patio – only in the garden area
 - 🌸 Cancellation Fee will apply in case of cancellation (R1500)
 - 🌸 Breakage Deposit (R350)
 - 🌸 We work on a “first come first serve” basis
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